



Conditions of Hire

I / we acknowledge the following conditions of hire for all films hired from the DIF:

1. In accordance with the statutes of the Deutsches Filminstitut-DIF and the Fédération Internationale des Archives du Film (FIAF) the projection permit is valid for non-commercial screenings only. The screening must serve the purpose of cinematographic documentation.
2. Projection permits are not transferable to third parties.
3. **The borrower undertakes to pay all transportation expenses for borrowed copies to and from the venue.**
4. The borrower bears all risks associated with transportation (if self-arranged), safekeeping and screening at the projection venue. Borrowers are obliged to arrange adequate insurance for any copies.
5. Projection machines used by the borrower to screen film copies must be in perfect working order. The borrower must employ trained projectionists only. As a minimum requirement, projectionists must hold film operating licences issued by municipal or state picture distributions agencies.
6. The borrower undertakes to notify the Deutsches Filminstitut-DIF without delay of any damage to film copies. The borrower undertakes to describe any defects.
7. To each hire of film copies, for which an invoice is issued, applies a service charge of € 20,--. If film copies are hired or if the hire is cancelled within 14 days before screening, we charge an additional service charge of € 20,--.
8. If the borrowed film is on DCP (Digital Cinema Package) and not encoded, then the contained data may only be saved to the local server for the presentation date specified on the order form. This data is to be deleted from the server after presentation. If the film is on an encoded DCP, then the borrowing client must bear the costs for decryption. After the presentation the digital advertisements must be deleted from the server as well.
9. It is prohibited to record films on video or any other medium.
10. It is prohibited to splice archives material. Otherwise, we reserve the right of recourse. In addition, our services to the borrower in question will be suspended. In case the film copy has to be spliced for technical reasons, our delivery note also serves as permission to do so.
11. The borrower undertakes to pay for any damage caused by his/her failure to comply with the obligations assumed by the conditions of hire. It is irrelevant whether a claim is lodged by the Deutsches Filminstitut-DIF or by a third party.
12. The borrower undertakes to acknowledge the above conditions of hire with his/her signature.
13. Place of jurisdiction: Wiesbaden

Address:

Name of Borrower

Date/Place

Signature / Stamp